

PPCDT Trustees and Trust Members Meeting Minutes

Thursday 14th August 2025 – 7pm Auld School Community Centre

Janette Gates (JG)	Trustee	Jean Wyllie (JW)	Trustee
Ann Berry (AB)	Trustee	Marie McNulty (MM)	Trustee
Neil Gates (NG)	Caretaker	Joe Rigby (JR)	Trustee

1. **Welcome:** MM opened the meeting by welcoming all present.
2. **Apologies:** Morag Campbell, Amy-Dee Watson, David Walker, Jimmy Stewart
3. **Declarations of Interest:** None
4. **Approval of minutes dated July 2025:** The minutes were proposed by AB and seconded by JR.

5. **Matters arising from minutes not on the agenda:**

The following actions were discussed:

CARRIED FORWARD ACTIONS	OWNER	Status
Marie to source somebody to clean/refurbish the war memorial.	Marie	Marie - has emailed her contact but had no response. Marie will follow up. Carry forward.
Marie to explore payment of funds from PPCC to Whist.	Marie	August - Marie has emailed PPCC to inform them that Whist is not constituted so should not have received funds directly. Advised PPCC to issue the funds to PPCDT for non-constituted groups applying for small grants. Complete.
Marie to donate CPR dummies to Community Heartstart.	Marie	Community Heartstart do not want the CPR dummies. Complete.
Neil to arrange for the toilets to be checked for Pinfest	Marie	Marie to get a half-size green bin for dog waste. Carry Forward.
Neil to buy two clocks - one for lounge and one for the hall.	Neil	Neil will get one for the main hall. Carry forward.
Neil to get more quotes for solar panels.	Neil	In progress. This was discussed under agenda point 6.
Marie to discuss with SPR re funds forthcoming from the Arecleoch and Killgallioch wind farm extensions.	Marie	In progress. This was discussed under agenda point 8.
Neil to order signage for the rear disabled access to the main hall.	Neil	Carry forward.
Neil to contact Jimmy to connect the water for Pinfest.	Neil	Complete

Marie to arrange for the exercise class questionnaire to be sent to members.	Marie	Complete
Marie to ask Amy to check if the Trust insurance will cover somebody cutting the grass.	Marie/Neil	People associated with the Trust will be covered for an additional premium of £220. Trustees agreed to go ahead. Marie to arrange. ACTION: Marie Trustees discussed getting a gardener to do the field using our equipment. Neil will get in touch with the person who does Barrhill Bowling Club. ACTION: Neil
Marie to check if Amy will take on more responsibility for the website.	Marie	August - Amy will be taking on the website from Charles. Complete.
David/Amy to identify what is needed for Indoor Bowling and submit a small grant claim.	David / Amy	Carry forward.
Janette to ask Margaret if Valley Gardening Club can change their booking to Tuesday.	Janette	Gardening club is not going ahead as they were unable to form a committee. Trustees agreed to ask Pearl from Barrhill if she wants to lead the group. ACTION: Janette
Janette to source First Aid training for Trustees and defibrillator training for residents.	Janette	Agreed to book Emergency First Aid training by Annie's Aiders on 27/9 and apply for funding from the Education & Training Fund or PPCC small grant. ACTION: Janette. Trustees agreed to arrange a second date for defib and CPR drop in.
Marie to source Food Hygiene training for Trustees.	Janette	Marie talked through various options and Trustees agreed to go with the £20 p/p Food Hygiene course with Ayrshire Chamber. Janette to include in funding request to PPCF/PPCC. ACTION: Janette
Marie to write to our MP regarding the paramedic provision in this area and the role of first responders.	Marie	Marie contacted Carol Mochan MSP to ask what level of service we should expect from 999 emergency calls. Carol will follow this up and respond. Carry forward.

6. Building Works

Neil gave the following update:

- Taps in the men's toilets have been changed and have been leak free for two weeks.
- Water butts have been installed on the shed at the field.
- Community payback have been reminded about clearing the back of the school.
- Items to install the defibrillator have arrived. Trustees agreed to install it on the Nursery wall near the road. Neil to install. **ACTION: Neil.**

- Storage is needed for the IT room. Marie will go through the items needed storage next Wednesday and agree storage with Neil. **ACTION: Marie**
- 5 quotes for solar on the main roof have been received, ranging from £10,500 to £16,000 for 15-16 panels and a 10kw battery. The cost varies for an EV charging point. Trustees agreed to approach PPCF for the funding and suggested trying to get as many panels as possible on the roof. Neil to follow up with suppliers to ask if 20 is possible. **ACTION: Neil**

7. Events & activities

a. Events sub-committee report

- Events meeting will take place on 20th August, facilitated by Amy, with the aim of reflecting on recent events (Pinfest, Old Skool nights, Nature Day), discussing our liabilities as a Trust (First Aid, Food Hygiene etc.), event planning and financial management, e.g. ticket purchasing, budget planning for events.
- Anne Gerard has booked a weekly exercise class on a Wednesday at 1pm for 8 weeks from 3rd September.

b. Project Officer report

- Not discussed separately.

c. Nursery update

As part of the consultation on the use of the Nursery, a paper survey is going to every household by post along with a return SAE. Two drop-in sessions will take place at the Auld School on 28 and 29 August. Janette to produce the labels for the envelopes. **ACTION: Janette**

8. Finance and Funding

- Ann advised we have restricted funds of £75,233.25, including an events budget of £5,368.73 and unrestricted funds of £1,670.02.
- Trustees discussed Amy's role and how we engage with her going forward and agreed to take her on as a self-employed person in her own right.
- SPR / monies coming from Arecleoch and Killgallioch wind farm extensions - Janette and Marie met with SPR to discuss governance should PPCDT decide to manage the monies ourselves (SPR preferred option). SPR will provide guidance to avoid conflicts of interest but gave assurances that other communities operate in this way, and this will give us more flexibility on how we allocate the money. 10% can be spent on administration and Marie suggested that Amy takes on this role.

9. Training

- Already covered under action points.

9. AOB

- Janette advised that Stinchar Connections have a new Facebook page and asked Trustees to like/follow.
- Neil advised that Josh is doing the wiring for the generator on Wednesday so the electricity at the school will be off.

ACTION SUMMARY	OWNER
Neil to install the defibrillator.	Neil
Marie to go through items needing storage in IT room and agree solution with Neil.	Marie
Neil to follow up with solar providers to see if the number of panels can be increased to 20.	Neil
Janette to produce labels for the postal survey for the Nursery consultation.	Janette