

PPCDT Trustees and Trust Members Meeting Minutes

Thursday 9th January 2025 – 7pm Auld School Community Centre

Janette Gates (JG)	Trustee	Neil Gates (NG)	Caretaker
Ann Berry (AB)	Trustee	Marie McNulty (MM)	Trustee
Amy Watson (AW)	Advisor	Joe Rigby (JR)	Trustee
David Walker (DW)	Trustee		

1. **Welcome:** MM opened the meeting by welcoming all present.
2. **Apologies:** Jean Wyllie, Jimmy Stewart, Jack McDonald, Morag Campbell
3. **Declarations of Interest:** None
4. **Approval of minutes dated 12th December 2024:** The minutes were proposed by MM and seconded by AB .
5. **Matters arising from minutes not on the agenda:**
The following actions were discussed:

CARRIED FORWARD ACTIONS	OWNER	Status
MM to look into options for a temporary alcohol licence.	Marie	Trustees agreed on 28 th February for the first event. Marie to arrange the licence. Carry forward.
David to find out the cost of carpet bowls.	David/ Ann/Amy	We have not yet received the funds for the carpet bowls. Amy to follow up.
Ann & Marie to review the electricity bill.	Ann / Marie/ Neil	New revised date to remove meter is 30th January but there is a hold on the bill. Marie arranging new deal/contract. Carry forward.
Amy to discuss with the Funder how we might spend the contingency.	Amy	Still awaiting response from Foundation Scotland. Carry forward.
Marie to speak with Chris Saunders re Whisky tasting event in Jan/Feb 2025.	Marie	Awaiting response from Chris Saunders. Carry forward.
Marie to progress the feasibility study into the options for the Nursery.	Marie	Awaiting response from Tom Henderson. Carry Forward.
Janette to send food/drink signs to Ann to laminate.	Janette	Carry Forward
Jack to speak to Jamie about possibly restoring the lettering on the war memorial.	Jack	Neil spoke to Jamie who thinks lettering cannot be restored. Strong feeling about moving it inside. Jamie believes names will disappear if left outside for a few years. Trustees discussed the pros and cons and practicality of relocating the

		memorial inside. Neil to ask Jamie about cost of creating a copy of the memorial which can stay outside, also will look into other suppliers. Agreed to explore options to dismount brass plaque from marble.
Jack to speak to Jamie about quoting for two signs for the outside of the building, directing people to the main hall and lounge area/meeting room.	Jack	Carry forward - Neil will contact Jamie.

6. Building Works

Neil advised:

- There is a crack appearing in the ceiling of the main hall. Marie will recall the builders for snagging. **ACTION: Marie**
- Two taps in phase 3 are not working - one men's, one ladies. Neil will obtain a quote. **ACTION: Neil**
- New chairs and tables have arrived.
- Loft ladder is in place

7. Events & activities

a. Events sub-committee report

- Morag (from a written note) advised that the Senior Teas went well. 99 were invited and 53 accepted. 9 cancelled on the day due to illness and their boxes were delivered to them. Price per box was £14. Each box consisted of 4 sandwiches, small pork and cranberry pie, cream scone and 3 small cakes.
- The children's party was well attended with approx 28 children.
- The Trustees discussed obtaining a temporary alcohol license for a monthly event, starting on 28th February.

b. Project Officer report

- Amy is due to speak to Christie at Foundation Scotland about the contingency underspend on 14th January.
- School insurance was renewed until October 2025 at a cost of £5,128.70. We will start exploring options for the next renewal in September 2025.
- Amy submitted the final report to the Community Empowerment Fund for the caretaker costs.
- Trustees discussed Amy's role going forward. Options are to focus on increasing activity in the Auld School and the field, support the feasibility study for the nursery, work on the business plan figures (income from room hire vs costs). The need for a room hire process was discussed. Amy & Marie will meet to discuss her role.
ACTION: Marie/Amy.
- Neil advised that the building was left empty and unlocked for over an hour during PPCC's hire time at the last meeting. Marie will raise this with PPCC, reminding them

to call Neil if they finish their meeting before the agreed hire time. **ACTION: Marie.** Trustees discussed how PPCC are paying for room hire. Ann/Marie will check with Chris Campbell. **ACTION: Ann/Marie.** Marie and Neil will review the hire T&Cs and re-issue to all groups for signature. **ACTION: Marie**

- Janette advised that PPCC have not yet responded to our letter of November 2024 regarding GNP and the lorries from Mark Hill. Janette to chase. **ACTION: Janette**

8. Finance and Funding

Ann advised we have £91,463.07 of which £90,287.94 is restricted and £1,175.13 is unrestricted. The Events Committee have £3,992.87.

9. AOB

- The next Biosphere Communities network meeting takes place online on 20th January. Ann & Nicky said they would try and attend.

ACTION SUMMARY	OWNER
Marie to recall the builders for snagging - re crack appearing in the ceiling of the main hall.	Marie
Neil to obtain a quote for the two taps to be fixed in phase 3	Neil
Marie and Amy to meet to discuss Amy's role going forward.	Marie/Amy
Marie to contact PPCC to remind them to contact Neil if they finish their meeting before the agreed hire time.	Marie
Ann / Marie to check PPCC room hire payment.	Ann/Marie
Marie to review T&Cs and re-issue to all groups.	Marie
Janette to chase PPCC for response to letter.	Janette