

PPCDT Trustees and Trust Members Meeting Minutes

Thursday 9th October 2025 – 7pm Auld School Community Centre

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|-------------------|------------------|-------------------|------------------|
| Janette Gates | Trustee | Jean Wyllie | Trustee |
| Amy Dee Watson | Project Officer | Joe Rigby | Trustee |
| Neil Gates | Caretaker | Ian Walker | Events Committee |
| John Gregg | Events Committee | David Walker | Trustee |
| Morag Campbell | Events Committee | Ann Berry | Trustee |
| Jennifer McKinley | Events Committee | Glenda Macfarlane | Events Committee |

1. **Welcome:** MM opened the meeting by welcoming all present.
2. **Apologies:** Jimmy Stewart
3. **Declarations of Interest:** None
4. **Approval of minutes dated 11th September 2025:** The minutes were proposed by Ann and seconded by Jean.
5. **Matters arising from minutes not on the agenda:**

The following actions were discussed:

| CARRIED FORWARD ACTIONS | OWNER | Status |
|---|-------------|---|
| Ann to clean the war memorial. | Ann | Complete. |
| Bins for field | Marie | Marie to get a half-size green bin for dog waste. Carry Forward. |
| Neil to get more quotes for solar panels. | Neil | In progress. See building works update agenda point 6 |
| Neil to order signage for the rear disabled access to the main hall. | Neil | Complete |
| Marie to go through items needing storage in IT room and agree solution with Neil. | Marie/ Neil | Looking to source a storage cupboard in cosy space area for files. Ongoing. Carry forward. |
| Marie to register the new defibrillator with Scottish Ambulance once all pads etc renewed. | Marie | Carry forward |
| Jimmy to mow the field. | Jimmy | Complete |
| David/Amy to identify what is needed for Indoor Bowling and submit a small grant claim. | David / Amy | David getting in touch with contact to get items needed for the club. Carry forward. |
| Janette to ask Margaret if Valley Gardening Club can change their booking to Tuesday. | Janette | Complete. The club is up and running and Amy has provided support on their funding application to PPCC. |
| Marie to write to our MP regarding the paramedic provision in this area and the role of first responders. | Marie | Awaiting response from Carol Mochan MSP. Carry forward |
| Marie to let PPCC know that they should contact Amy for website changes. | Marie | Carry forward |

10. Resilience

This item was discussed first. Janette gave an overview of the background to bring everyone up to date. We have received funding to purchase items, including a generator, for the Auld School so that the building can be used if the village has a power outage. It was discussed that resilience also covers our approach to first aid and how we communicate with residents prior to and during a weather event. Trustees were appreciative of Brian's input to a resilience newsletter and agreed that Amy could take this forward. Trustees agreed that we need a strategy that outlines our approach and this could be something Amy can focus on. It was agreed to discuss this when Amy is back from leave.

6. Building Works

Neil advised he has received solar quotes ranging from £18,000 to £44,000. Four quotes around the £20,000 mark appear most appropriate. Neil gave an overview of some of the options available. Marie needs to give thought to who we approach for funding for solar. Amy suggested Carrick Futures and advised the next deadline is 4th November. Amy to progress. **Action: Amy.**

7. Events & activities

a. Events sub-committee report

- Morag advised that the Wednesday session is full and there are two places left for Sunday. It was agreed to open the invite to residents who are not Trust members. It was agreed that funding for prosecco and mince pies can come from the Events fund.
- Marie advised that CCs are trying to encourage activities for young people and families.
- Auld School nights - it was agreed that the Events Committee members will all take a turn at doing the bar. Marie to organise a rota. **ACTION: Marie.**
- Christmas Events - the kids' party on 19th December will have a children's entertainer, which will be paid for by a combination of a grant and the events fund. Trustees agreed to combine the Auld School night with the kids' christmas party. The seniors' afternoon tea has been arranged for 6th December.
- The subject of risk Assessments for events was discussed and it was agreed that this is in place for the kids' party but will be needed for Pinfest. Pinfest has been booked for 19th July 2026, with the same act as this year. There was a discussion about how to organise the ticket sale payments and it was suggested we use SumUp. Ann requested a forecast of the costings. **ACTION: Events Committee**

b. Project Officer report

- Nursery Building - Colin advised we received 43 surveys from the community consultation. 36% of the households responded. The draft feasibility study has been received and circulated and Trustees should send any comments to Amy or Marie.
- Insurance - we have received a renewal quote of £6,920 for the building and field, covering operations & activities. Trustees agreed we should try and get another quote for comparison. Marie suggested DTAS. Amy to progress. **ACTION: Amy**
- Marie gave an update from the Changing Places meeting. We are eligible for Scottish Government funding for a new changing places toilet to be installed on the field and have to submit our application by 20th October. We are currently waiting for a quote

and hope this will include installation costs. Things to decide include opening hours/days, how the toilet will be accessed, who will open/close it and who will clean/maintain it. Changing places toilets are designed for disabled access, including hoists. They are off grid and sustainable modular toilets and we are hoping that we could build on this work with more infrastructure on the field.

8. Finance and Funding

Ann advised that we have total funds of £91,855.41, which includes restricted funds of £86,279.38 and unrestricted funds of £5,447.07. We have £129 in cash.

9. AOB

It was agreed to set up a Whatsapp group for Trustees and Morag. **ACTION: Marie**

| ACTION SUMMARY | OWNER |
|---|------------------|
| Amy to progress the funding application for the solar panels. | Amy |
| Marie to organise a rota for the Auld School nights. | Marie |
| Events Committee to provide Ann with a forecast of costs for Pinfest. | Events Committee |
| Amy to get another insurance quote. | Amy |
| Marie to set up a Whatsapp group for Trustees and Morag. | Marie |