

PPCDT Trustees and Trust Members Meeting Minutes

Thursday 9th April 2026 – 7pm Auld School Community Centre

Janette Gates - Trustee

Nicky Spinks - Trustee

Joe Rigby - Trustee

Marie McNulty - Trustee

Ann Berry - Trustee

Neil Gates - Caretaker

Morag Campbell - Events Committee

Amy Dee Watson - Project Officer

Welcome: MM opened the meeting by welcoming all present.

Apologies: David Walker, Jimmy Stewart, Jean Wyllie

Declarations of Interest: None

Approval of minutes dated March 2026: The minutes were proposed by Ann and seconded by Marie.

Matters arising from minutes not on the agenda:

The following actions were discussed:

CARRIED FORWARD ACTIONS	OWNER	Status
Indoor Bowling Club - David to send details of the trophy to Ann so she can order it.	David / Ann	Carry forward
Marie to write to the NHS Director after the election regarding the paramedic provision in this area and the role of first responders.	Marie	Carry forward until after election
Ann/Marie to arrange a small gift and note for each household around New Year, linking in with resilience communication.	Ann / Marie	Carry forward
Amy to look into policies necessary for the Changing Places application.	Amy	Carry forward
Marie to find out who Barrhill's insurer is.	Marie	Carry forward
Neil to inform the solar installer of our chosen location for the EV charger and batteries.	Neil	Complete
Amy to ask Neil to arrange for the solar installer to confirm the roof is	Neil	Complete

sound.		
Amy to approach the 3 shortlisted architects for a quote.	Amy	Complete.
Joe to collect the marquee cross-pieces that need fixing from the container.	Joe	Complete
Ann to ask Chris Campbell for any recommendations for an act for the AGM.	Ann	Complete. Act is booked for the June AGM
Amy to check the timeframe for notification of AGM to the members.	Amy	Complete. 14 days notice is required by the constitution but Trustees agreed we will give 21.
Amy to submit the funding application for 2-years of cleaner and caretaker costs.	Amy	Complete. Awaiting response from Foundation Scotland. It was agreed to extend the caretaker's contract by one month until funding is confirmed.

Project Officer Report

- **Nursery** - Amy has contacted the 3 preferred architects to ask if they want to quote for development work. One declined to quote due to workload so Amy has found an alternative. All have requested site visits which Amy will arrange. **ACTION: Amy.** Amy will create a scoring sheet for the tender applications. **ACTION: Amy.** The plan is to be on target to apply for the SPEN grassroots fund which closes on 8th May.
- **Changing Places Toilet** - some Trustees & Caretaker recently met with Kirsty from Danfo over Teams. We have asked them to quote for a DDA toilet and universal toilet at the same time and within the same building unit, which will bring the overall costs down. Kirsty will incorporate this into the design and costings and feels Inspiring Scotland will agree with this proposal. Marie will chase up Kirsty for her response. **ACTION: Marie.** Kirsty has been advised by the contractors that it will not be possible to connect into the mains electricity so we will revert to solar panels. Neil has raised concerns about the solar supply being sufficient but Kirsty has assured us that the battery supply will be sufficient.
- **Solar Panels for Auld School** - the solar installer has confirmed the roof is acceptable for the panels. Foundation Scotland have now released the funding.
- **Community Empowerment Fund (Resilience Project)** - the final report was submitted and there were variations in the price of items which resulted in a small underspend of £160. Ann has sent receipts for further items to cover the underspend. We are awaiting a response.
- **Caretaker and cleaner funding** - the application has been submitted, incorporating an inflationary increase in year 2. Amy will contact Linda to see if PPCF can review the application by email rather than waiting for the next panel meeting on 13th May. **ACTION: Amy**
- **Field / Grass cutting** - Scott Davidson has advised he is available to cut the grass in the field.
- **Newsletter** - Trustees agreed the next one should go out prior to the AGM. **ACTION: Amy**

Auld School

- **Solar** - we are waiting to hear back re installation.

- The drains serving the toilet in phase 2 are blocked. Neil will try to clear but a drainage company might be needed. **ACTION: Neil**
- The strimmer has arrived and Neil will put it together to make sure it is working. **ACTION: Neil**
- Neil is starting to clear space in the cupboards and nursery. He is getting a quote for a shed for the gas cylinders and Neil will shelve out the cupboards to make them more effective. **ACTION: Neil.** Trustees agreed to meet to sort through the things in the Nursery on the next dry day. Marie to co-ordinate via whatsapp. **ACTION: Marie**
- Neil advised we need new keys for the fire alarm. Neil will send the link to Ann. **ACTION: Neil/Ann**
- Trustees agreed a new postbox is needed. Neil to source and send a link to Ann. **ACTION: Neil/Ann**

Main Building and Access Codes

- Neil explained that somebody accessed the school without a booking or our knowledge, raising a concern about who has the building codes. Trustees discussed who should have the codes and it was agreed to restrict this to Trustees. It was agreed to change the codes quarterly. Neil will change the code and let Trustees know. **ACTION: Neil.**

Events Committee

- Morag has put in an application to PPCC for cosy space.
- Trustees discussed the toilets for Pinfest and Nature Day. If changing places toilets are not in place then we could use the portaloos and it was suggested including the cost for this in the funding application. The men's urinals will work without water.
- Morag advised that when there are a lot of people in the cosy space it is very noisy due to the echo. Neil will have a look at prices for acoustic panels. **ACTION: Neil**

Nature Day

- With help from Morag and Lesley, Janette has put together a programme for the event on 25th July, including Qi Gong, Yoga, nature identification walks and VR headsets. Funding was discussed and it was suggested we apply to the PPCF for this..
- It was agreed that the Trust should have a table, with a pull up banner and that Pinwherry field should have a sign. **ACTION: Janette**

AGM

- John, Jen and JP will be performing after the AGM. We will be offering a free drink on arrival and a donations bar.

Finance and Funding

- Ann advised we currently have a balance of £123,042.73 of which £117,726.41 is restricted and £5,316.32 is unrestricted. Our reserves fund is £30,834.19 which equates to roughly 12-months of reserves. Trustees agreed to keep this figure in reserves and in case of emergencies. Ann referred to smaller budget pots which need to be spent prior to year end.
- Resilience Fund £47.47. Neil will look into a first aid kit for the field **ACTION: Neil.** Joe suggested trying St John's Scotland for Pinfest and Nature Day. Resilience information cards to go in with the newsletter are also an option. **ACTION: Janette**

- Nature day 2025 fund £8.70. **ACTION: Janette**
- Table and chairs fund £180 - could be used for shelving in cupboards, fixings and materials. **ACTION: Neil**
- Village maintenance fund £351 - Could be used to pay for grass cutting on the field by Scott Davison - Neil will contact him. **ACTION: Neil.** Neil will get quotes for fencing along the field. **ACTION: Neil**
- Grass cutter fund - £182. Neil to get spare bits for the strimmer. **ACTION: Neil**
- Marie advised that Michelle Russell has inquired about hiring the meeting room for massage and therapy. Trustees agreed we could rent the room at our usual commercial rate, but not on Thursdays. Marie to feed back. **ACTION: Marie**
- Neil will contact the handyman at Colmonell to get a quote to refurbish the outside noticeboards. **ACTION: Neil**

Knockodhar Windfarm

- Nothing further to discuss. We have received automated responses to the emails to MSPs. We have not yet received a response from the ECU.

AOB

- Janette advised that GSAB are carrying out a project in the Stinchar Valley and are looking to contact key stakeholders. Trustees suggested a number of landowners along the Stinchar and Duisk.
- Ann asked that 'Field hardstanding' be added to the agenda for the May meeting.

ACTION SUMMARY	OWNER
Amy to arrange site visits for the three shortlisted Architects.	Amy
Amy to create a scoring sheet for the tender applications.	Amy
Marie to chase Kirsty from Danfo for revised drawings and costings to include the DDA and universal toilet.	Marie
Amy to contact Foundation Scotland to ask the PPCF panel to review the funding application for cleaner and caretaker salaries prior to the next meeting.	Amy
Amy to arrange for the next newsletter to go out prior to the AGM.	Amy
Neil to attempt to unblock the drains from the phase 2 toilet.	Neil
Neil to put the strimmer together to check it works.	Neil
Neil to shelve out the cupboards to increase storage.	Neil
Marie to co-ordinate Trustees to clear out the nursery.	Marie
Neil and Ann to source new keys for the fire alarm and a new post box.	Neil /

	Ann
Neil to change the building access codes and advise Trustees.	Neil
Neil to look at prices for acoustic panels for the cosy space.	Neil
Janette to source a pull up banner for PPCDT and a sign for Pinwherry field.	Janette
Neil to source a first aid kit for the field	Neil
Janette to look into first aid provision for Nature Day and Pinfest.	Janette
Janette to clear Nature Day 2025 balance.	Janette
Neil to clear tables and chairs balance with shelving fixings and materials.	Neil
Neil to contact Scott Davison to arrange grass cutting and strimming on the field	Neil
Neil to get quotes to replace the fencing around the field.	Neil
Neil to use grass cutter fund to buy spare bits for the strimmer.	Neil
Marie to feed back to Michelle Russel re hire of the Auld School meeting room.	Marie
Neil to contact the handyman at Colmonell to get a quote to refurbish the outside noticeboards.	Neil