

PPCDT Trustees and Trust Members Meeting Minutes

Thursday 14th November 2024 – 7pm Auld School Community Centre

Karen Walker	Member	Jean Wyllie (JW)	Trustee
Janette Gates (JG)	Trustee	Neil Gates (NG)	Caretaker
Ann Berry (AB)	Trustee	Morag Campbell (MC)	Member
Glenda McFarlane	Member	David Walker (DW)	Trustee
Joe Rigby (JR)	Trustee		

1. **Welcome:** AB opened the meeting by welcoming all present.
2. **Apologies:** Marie McNulty, Amy Watson, Jimmy Stewart
3. **Declarations of Interest:** None
4. **Approval of minutes dated 10th October 2024:** The minutes were proposed by JR and seconded by DW.
5. **Matters arising from minutes not on the agenda:**
The following actions were discussed:

CARRIED FORWARD ACTIONS	OWNER	Status
Ladies / disabled toilet block at the field needs replacing. Amy will be submitting a funding application.	NG / MM / AW	There was a discussion about repairing the current portacabin instead of replacing it. NG will work out the cost, also to include how to rectify the ramp. ACTION: NG October Update – In progress. However, issue rectifying roof has to be resolved before ramp can be resolved. November Update – it was agreed to revisit this in Spring in preparation for Pinfest.
Relocation of the war memorial to be progressed.	MM / NG	In progress. It was agreed it is disappointing that the memorial cannot be located inside – this is due to the weight and inside walls being boarded and insulated making them now unsuitable. SAC will cover the cost of the frame and we could consider a canopy or case to protect it. October Update – spoke to SAC on Tuesday awaiting response. November Update - Complete
Updating of the signs to reflect that we are a Biosphere Community.	MM	MM advised we have to wait for South Ayrshire Council to complete this but will follow up with Jenna at Biosphere. Carry Forward

		October Update – Carry Forward November Update – Carry Forward
MM to look into options for a temporary alcohol licence.	MM	MM has emailed SAC but not yet had a response. There was a discussion about whether a personal license is necessary to obtain an occasional license. Amy will follow up with her contact. A music license was also discussed. ACTION: AW October Update – Carry Forward. Jimmy advised someone has to have a personal license and on the premises. Jimmy's contact will speak to the licensing person to see how it works. November update – Carry Forward
David to find out the cost of carpet bowls.	David	Cost is £430.80 for carpet inc delivery. Would possibly have 2 carpets in the hall. Bowls – 6 per carpet - £99 - £104 per pair. Jimmy & David might have some. Options for funding were discussed and it was decided that AW would apply to PPCF. ACTION: AW November update: David is trying to get hold of hoops.
Ann & Marie to review the electricity bill.	Ann / Marie	Carry forward – currently trying to resolve removal of one meter. EDF taking second meter out tomorrow so resolution in progress.
Amy to discuss with the Funder how we might spend the contingency.	AW	Amy has submitted a variation request to Foundation Scotland. In progress.
Ann to ask Ecogen if they would take on the job to resolve the issue with the solar.	AB	Ecogen will not take the work on. Complete.
Neil to investigate lighting the sloped exit to the yard and the steps by the road.	NG	The price is approximately £90. Trustees agreed that the work should go ahead. Neil to arrange.
Neil to contact Jon Gregg to obtain a quote to open up the access into the yard.	NG/AB	Price requested from Jon. AB to request a price from another supplier.
Ann to arrange the £50 deposit for Pinfest Complete.	AB	Complete
Marie to speak with Chris Saunders re Whisky tasting event in Jan/Feb 2025.	MM	Carry Forward

Janette to order 100 mince pies from Suzanne Stores at Barrhill for Christmas event.	JG/AB	Carry Forward. Ann will get 12 bottles of mulled wine. It was agreed to bring forward the event to 5/12, provided the newsletter has not already been printed.
Marie and Morag to check Christmas decorations.	MM/MC	Complete.
Marie to send Amy the Chair's report to add to the website.	MM	Carry Forward
Marie to progress the feasibility study into the options for the Nursery.	MM	Carry Forward
Amy to prepare the newsletter.	AW	Complete. First draft prepared
Marie and Amy to promote the Remembrance Service on FB and by email.	MM/AW	Complete
Janette to write to PPCC about a meeting re proposed GNP and the number of lorries coming from Mark Hill Windfarm.	JG	Complete. We have not yet received a formal response. Janette advised there is a National Park consultation meeting booked for 9 th January 4-6pm at the Auld School.
Neil and Ann to arrange order of new tables for Whist Club. – Neil going to come up with a list of tables to buy from existing funds.	NG/AB	Complete. Neil advised he has put together a list of tables to purchase using current funds.

6. Building Works

Neil advised:

- The leaks in the roof above the kitchen and cosy space are now fixed.
- The loft hatch has been installed.
- Westgale will come back in 3 months to resolve snagging issues, including some doors that do not open properly.

7. Events & activities

a. Events sub-committee report

- The invitations for the Seniors' afternoon tea on 14th December have gone out.
- The invitations for the kids' Christmas party on 20th December have gone out and presents have been bought. The sub-committee will meet again before the party to organise food etc.

b. Project Officer report

- Janette talked through Amy's report.
- Morag advised that acoustic panels are needed for the lounge area. Janette will check the cost noted in Amy's report and raise the need for additional panels with her. **ACTION: JG**

8. Finance and Funding

- Ann advised we have £106,633.77 in the bank, of which £105,398.36 is restricted and £1,235.41 is unrestricted. This includes the events budget of £5,076.76. A credit of £300 has just come into the account for operating costs.
- It was agreed to host a fundraising event in February – March 2025, potentially a silent auction. Events sub-committee will meet to discuss. **ACTION: Events**
- It was agreed that we would ask for donations at the Christmas gathering.
- Ann advised that during covid funds came in for a food bank, and we have £5000 unspent. Ann is considering this as unrestricted and we will use for the field and/or other items.

9. Pinwherry Field Project

Nothing raised.

11. AOB

- Janette advised that Elaine Stewart MP has asked to hold a surgery at the Auld School on 23 Nov from 12 – 1pm. No further information has been provided at this stage. Once we know more, Janette will arrange for this to be promoted on Facebook. **ACTION: JG.**

ACTION SUMMARY	OWNER
Janette to query the cost of acoustic panels in Amy's report and advise that more are needed for lounge area.	Janette
Events sub-committee to meet to discuss fundraising event in February – March.	Events
Janette to arrange for Elaine Stewart MP surgery to be promoted on Facebook.	Janette