

PPCDT Trustees and Trust Members Meeting Minutes

Thursday 14th May 2026 – 7pm Auld School Community Centre

Janette Gates - Trustee
Marie McNulty - Trustee

Nicky Spinks - Trustee
Ann Berry - Trustee

Joe Rigby - Trustee
David Walker - Trustee

Welcome: MM opened the meeting by welcoming all present.

Apologies: Jimmy Stewart, Jean Wyllie, Morag Campbell, Neil Gates, Amy Dee Watson

Declarations of Interest: None

Approval of minutes dated April 2026: The minutes were proposed by Ann and seconded by Marie.

Matters arising from minutes not on the agenda:

The following actions were discussed:

CARRIED FORWARD ACTIONS	OWNER	Status
Indoor Bowling Club - David to send details of the trophy to Ann so she can order it.	David / Ann	Carry forward
Marie to write to the NHS Director after the election regarding the paramedic provision in this area and the role of first responders.	Marie	Carry forward until after election. Trustees agreed to invite Katie Hagmann to a meeting. ACTION: Janette
Ann/Marie to arrange a small gift and note for each household around New Year, linking in with resilience communication.	Ann / Marie	Carry forward
Amy to look into policies necessary for the Changing Places application.	Amy	Carry forward
Marie to find out who Barrhill's insurer is.	Marie	The insurer is Keegan & Pennykidd. Complete
Amy to arrange site visits for the three shortlisted Architects.	Amy	Architect visits have taken place. Complete
Amy to create a scoring sheet for the tender applications.	Amy	Scoring has been carried out. Complete

Marie to chase Kirsty from Danfo for revised drawings and costings to include the DDA and universal toilet.	Marie	Revised drawings and costings have been provided. Complete.
Amy to contact Foundation Scotland to ask the PPCF panel to review the funding application for cleaner and caretaker salaries prior to the next meeting.	Amy	PPCF have approved the funding application. Complete
Amy to arrange for the next newsletter to go out prior to the AGM.	Amy	Carry forward
Neil to attempt to unblock the drains from the phase 2 toilet.	Neil	Attempt not successful. The drains were cleared by a third party. Complete.
Neil to put the strimmer together to check it works.	Neil	Strimmer is assembled and working. Complete
Neil to shelve out the cupboards to increase storage.	Neil	Shelves are in place. Complete
Marie to co-ordinate Trustees to clear out the nursery.	Marie	Clear out has taken place. Complete
Neil and Ann to source new keys for the fire alarm and a new post box.	Neil / Ann	Neil has sent the items to Ann to purchase. Carry forward
Neil to change the building access codes and advise Trustees.	Neil	Building codes have been changed. Complete
Neil to look at prices for acoustic panels for the cosy space.	Neil	Awaiting prices. Carry forward.
Janette to source a pull up banner for PPCDT and a sign for Pinwherry field.	Janette	In progress. Carry forward.
Neil to source a first aid kit for the field.	Neil	First Aid Kit has been purchased. Complete.
Janette to look into first aid provision for Nature Day and Pinfest.	Janette	No response from St Andrew's Scotland. It was agreed that our own First Aiders would suffice. Complete
Janette to clear Nature Day 2025 balance.	Janette	Complete

Neil to clear tables and chairs balance with shelving fixings and materials.	Neil	Complete
Neil to contact Scott Davison to arrange grass cutting and strimming on the field	Neil	Field has been strimmed. Complete
Neil to get quotes to replace the fencing around the field.	Neil	One quote received and we are awaiting a second. In progress.
Neil to use grass cutter fund to buy spare bits for the strimmer.	Neil	Items purchased. Complete
Marie to feed back to Michelle Russel re hire of the Auld School meeting room..	Marie	Complete
Neil to contact the handyman at Colmonell to get a quote to refurbish the outside noticeboards.	Neil	Carry forward.

Project Officer Report

- Three architects visited the site to give quotes for RIBA Stage 2 and Trustees agreed to proceed with Denham Youd. There is a shortfall of approximately £3200 in the funding for this which we will take from our own funds.
- Changing Places Toilet costings were received and the majority of Trustees agreed by email prior to the meeting that we will proceed with Danfo and apply to Foundation Scotland for the additional funding needed. Trustees agreed to go ahead and apply to PPCF for £68,562, to which we will add our field, water and covid funding (approximately £10000 from our own funds). It is unlikely that the CPT will be in place for Pinfest and Nature Day. David will ask if we can borrow the portaloos from Colmonell **ACTION: David.**
- Nature Day funding application will be completed in the next few days to Destination South Ayrshire.
- Our request for funding for the Caretaker and Cleaner salaries for 2 years was successful. Contract extensions have been confirmed with Rosie and Neil until June 2028.
- March meeting minutes have been added to the website, and AGM preparation will start next week.
- Work on the funding bid for the fitness class is ongoing.

Auld School

Janette talked through Neil's report:

- The majority of actions have been completed including arranging for the drains to be unblocked, assembling the shelves in the hall cupboard, changing the building access codes, arranging for Scott to strim the field, obtaining a quote for the field fence, assembling and testing the strimmer and sourcing strimmer accessories, a weatherproof post box, field first aid kit and replacement fire alarm keys.
- The grid permissions were received from SPEN via the solar installer. Once the confirmation of the payment letter has been received from us by the installer, they will arrange an installation

date. Trustees discussed whether the insurer needs to know that we plan to keep the solar batteries inside. Marie will check **ACTION: Marie**

- The keys for the field are now kept in the cosy space key box and they are the only set. The lawnmower key is kept with the user manual in the IT room. Trustees agreed to get a second set of field keys cut. **ACTION: Ann**

Events Committee

- Marie suggested we send a save the date for Pinfest and Nature Day. Trustees discussed whether we should apply for funding for Pinfest, for the entertainment and first aid. Janette will get a price from SACT for a bus from Girvan and the villages to Pinfest. **ACTION: Janette**

Nature Day

- Janette talked through the programme and advised that all demonstrators were booked and we are awaiting confirmation of funding.
- David suggested the art competition award ceremony could coincide with an Old Skool night. Trustees agreed this was a good idea.
- Trustees noted that the recent Old Skool night where people played cards was popular and that more games could be introduced at the Old Skool nights, including indoor bowls.

AGM

- AGM is planned for 26th June at 7pm. Entertainment is booked and people will receive a free drink on arrival. The bar will be by donation.
- It was discussed that we do not currently have a Biosphere Community representative. Nicky agreed to take this on.
- Marie suggested we have an open session for people to come along and find out how they can help the Trust. All agreed this was a good idea. Marie to arrange. **ACTION: Marie**
- All Trustees agreed to stand again. Marie advised Jean will also stand again. Janette advised that the booking process is very manual and time consuming. Ann will investigate a bolt-on to Xero to automate bookings. **ACTION: Ann**
- Trustees discussed getting the Events Committee more involved with all the events going on at the school and field and agreed a meeting between the Trust and the EC would be helpful .

Knockodhar Windfarm

- Trustees noted an additional document has been added to the ECU portal but there has been no further movement on the application.

Field hard-standing

- Ann suggested future-proofing the field by including a hardstanding, which could also be used for sporting activities as well as events. Trustees discussed whether planning permission would be needed. It was agreed that we need a strategy for the field and we could revisit this after the AGM. Ann to consider options for a hardstanding and whether planning permission is needed. **ACTION: Ann.**

Finance and Funding

- Ann referred Trustees to her report. We have total funds of £120,581.42 of which £115,313.23 is restricted and £5,268.19 is unrestricted. We have reserves of £30,998.25.

- The budget for the banner and tablecloth was discussed and it was agreed this could come from the events/unrestricted fund. Janette to order. **ACTION: Janette**
- Neil is looking into the cost of a field sign once Amy has produced the artwork.. **ACTION: Neil / Amy**
- David will write a list of what is needed for the indoor bowls club - room hire, additional carpets. **ACTION: David.** David advised the club will start again in mid-October until March.
- Marie asked about the current level of the electricity bill. It is around £300 per month.
- Trustees discussed the current bank balance and agreed that we should open a savings account with a separate bank. **ACTION: Ann**

AOB

- Janette asked that Neil is given notice of any changes to the cosy space or Old Skool rota as he has to plan to open/close if a Trustee is not around. Nicky agreed to open the hall for the clubbercise class on 26th May. **ACTION: Nicky**

ACTION SUMMARY	OWNER
David to inquire about borrowing the portaloos from Colmonell for Pinfest and Nature Day.	David
Janette to invite Katie Hagmann MSP to one of our meetings.	Janette
Marie to inform the insurer that we plan to keep the solar batteries inside the building.	Marie
Ann to get a second set of keys cut for the field.	Ann
Janette to obtain a quote from SACT from Girvan and surrounding villages to Pinfest.	Janette
Marie to arrange sessions for people to find out more about getting involved in the Trust.	Marie
Ann to investigate a bolt-on to Xero to automate the booking process.	Ann
Ann to consider options for a hardstanding on the field and whether planning permission is needed.	Ann
Neil to order the field sign once Amy has completed the artwork.	Neil / Amy
David to write a list of items needed for the indoor bowls club.	David
Ann to look into opening a savings account with a separate bank.	Ann
Nicky to open the hall for the clubbercise class on 26th May	Nicky