

Trustee Meeting Minutes
Thursday 13th October 2022
Online via Zoom 7pm



Present Trustees: Marie McNulty (MM) – Chair, Ann Berry (AB), Jean Wyllie (JW), Joe Rigby (JR), David Hall (DH), Janette Gates (JG), Anthony Hill (AH)

Present Members: Irene McCrae (IM), David Logan (DL)

C.I Representatives – Amy-Dee Watson (AW)

Quorate: Minimum 4 Trustees present for a majority decision to be taken.

1.	Welcome MM welcomed participants to the meeting	Action
2.	Apologies Brian Duffie, David Walker	
3.	Declaration of Interest None	
4.	<p>Pinwherry School Project</p> <p>The second phase of works started on 26th September. Gordon Flemming has provided a few photos and describes the progress of this phase as:</p> <p><i>“Ceilings have been put up, structural openings have been formed and next step is services. We did discover more dry rot which is being dealt with. So progress is good.”</i></p> <p>As updated drawings and costs are required for the third phase, Gordon has asked the community to let him know of any preferences or changes to the layout of the right-hand side of the building, specifically the kitchen/corridor/storage/entrance vestibule area as it is all open plan just now, due to the internal stud walls being removed due to the rot infestation. The feedback from Trustees is that the option with the larger kitchen is preferred and that, if possible, to make the kitchen area more enterprise related by having the bottom section open plan. This would allow more of an open seating space next to the kitchen for a pop-up café option, should the community wish to do that in the future. Gordon has been asked to look at the possibility of this, with regards to fire regulations etc.</p> <p>AW has been working on the Stage 2 application for the Regeneration Capital Grants Fund. Still waiting for the updated costs from Gordon.</p> <p>MM mentioned the insurance quote for the school (over £6,500 last year) and thinks that the premium should be reduced as the building is occupied (by contractors currently, but from December the community will have access). Need to update insurers as renewal is 8th December, AW to action.</p> <p>MM also stated that it would be good to start activities in the left side of the building as soon as it's open – get it used.</p>	<p>AW</p> <p>AW</p>

	AW suggested that the Board needs to start to think about caretaker/management of the building, e.g bookings/key holders etc. Separate meeting needed for this. Also need to get some IT equipment and possibly also some chairs and tables.	
5.	<p>Financial Report</p> <p>AB stated that the bank balance as of 13th October 2022 is £63,594.44 and that there is some unrestricted funding to cover the Trust's general insurance for now.</p>	
6.	<p>Pinwherry Field</p> <p>AB advised there was an email from Amey stating that the renewed car park and path along the front of the field won't happen now as the biosphere isn't doing any more projects this year. So, AB to send AW the information/costs so she can apply for funding for the path around the edge of the field parallel to the main road.</p> <p>Need to approach Blacks about the water connection in the field. AW to email the letter from Scottish Water</p>	<p>AB</p> <p>AW</p>
7.	<p>Pinmore Play Park</p> <p>DH gave a run down of SAC proposals for Pinmore Green, provided by David Lowdon of SAC.</p> <ul style="list-style-type: none"> ▪ a play park with 6 pieces of equipment; an 8-metre long zip wire, climbing frame and slide, accessible roundabout, see saw, springy toddler seat and swing set for both toddlers and older children ▪ a MUGA with an of overall size of 20.20m x 10.20m with a playing surface of 17.50m x 10.20m. The playing surface is proposed to be tar and the overall tar footprint of 22m x 12m will actually extend beyond the perimeter fence panels to encompass the football/basketball goal-end panels and the overall area will be kerb-edged. The playing surface will have white-line markings painted onto it to define the half-way line and football penalty box zones. The structure will be constructed with highly robust, corrosion-resistant aluminium panels and galvanised steel posts for a long-life and visual appearance. It also incorporates a noise-cancelling design as the company has chosen aluminium for its acoustic absorption properties, whilst the specifically designed collar clamping system minimises fence panel vibrations. There will also be no flood lighting to avoid late night anti-social behaviour. ▪ 4 pieces of outdoor gym equipment for people over the age of 14. Each will have 3m x 2m zones created around each item formed with PVC/rubber tiles to provide wear resistance to prevent grass and soil erosion <p>The cost has come in at £106,719.</p> <ul style="list-style-type: none"> • £48,610 – Play park • £9,769 – Picnic area • £30,000 – MUGA • £17,450 – outdoor adult exercise equipment • £350 – RPII Post installation inspection <p>There will also be a wooden shelter by the picnic benches</p> <p>MM would like to go back to the community with the plans and costs. DH suggested putting plans and costs on the community website, agreed by others. AW to action.</p>	<p>AW</p>
6.	<p>AOB</p> <p>AH mentioned the closure of the Barrhill road between 8am and 5pm.</p> <p>Discussion of whether to progress to full DTAS membership for £90, which has the following key benefits:</p>	

	<ul style="list-style-type: none"> ▪ support from DTAS Development Officer in areas such as governance, board training, organisational development, strategic planning, asset transfer and community enterprise ▪ Free legal, accountancy, VAT & HR advice ▪ Insurance discounts & advice ▪ DTAS Group pension scheme ▪ Reduced rates for our Annual Conference ▪ Access to DTAS Energy & DTAS Oil buying ▪ Stationery & equipment discount scheme ▪ Access to specific funding streams from DTAS ▪ Being part of a Scotland-wide network, which is attractive to funders <p>Unanimous decision to take up full membership. AW to advise DTAS.</p>	
8.	<p>Date and Time of Next Meeting</p> <p>11th November, 7pm</p>	