

PPCDT Trustees and Trust Members Meeting Minutes

Thursday 13th November 2025 – 7pm Auld School Community Centre

Janette Gates	Trustee	Joe Rigby	Trustee
Amy Dee Watson	Project Officer	David Walker	Trustee
Neil Gates	Caretaker	Ann Berry	Trustee
Morag Campbell	Events Committee		

1. **Welcome:** MM opened the meeting by welcoming all present.
2. **Apologies:** Jimmy Stewart, Jean Wyllie
3. **Declarations of Interest:** None
4. **Approval of minutes dated October 2025:** The minutes were proposed by Ann and seconded by David.
5. **Matters arising from minutes not on the agenda:**
The following actions were discussed:

CARRIED FORWARD ACTIONS	OWNER	Status
Bins for field	Marie	Marie to get a half-size green bin for dog waste. Carry Forward.
Neil to get more quotes for solar panels.	Neil	Complete
Marie to go through items needing storage in IT room and agree solution with Neil.	Marie/ Neil	Looking to source a storage cupboard in cosy space area for files. Ongoing. Carry forward.
Marie to register the new defibrillator with Scottish Ambulance once all pads etc renewed.	Marie	Complete. All defibs will be checked by PPCDT and parts ordered as and when needed. An online form needs to be created on the drive to keep a record of checking. ACTION: Janette/Neil to set up a spreadsheet.
David/Amy to identify what is needed for Indoor Bowling and submit a small grant claim.	David / Amy	David is currently sourcing the equipment. Amy will support David to apply for a small grant. Agreed bowling will be weekly on a Wednesday night. Carry forward.
Marie to write to our MP regarding the paramedic provision in this area and the role of first responders.	Marie	Awaiting response from Carol Mochan MSP. Carry forward. Marie to chase.
Marie to let PPCC know that they should contact Amy for website changes.	Marie	Complete
Amy to progress the funding application for the solar panels.	Amy	In progress
Marie to organise a rota for the Auld School nights.	Marie	In progress

Events Committee to provide Ann with a forecast of costs for Pinfest.	Morag	Complete
Amy to get another insurance quote.	Amy	In progress
Marie to set up a Whatsapp group for Trustees and Morag.	Marie	Complete

6. Building Works

- The architect has sent through the final certificate and invoice which formally completes the work on the building.

7. Events & activities

a. Events sub-committee report

- Invitations have gone out for the afternoon tea and those for the kids party will be sent next week. There was a discussion about what we can do for people who can't attend the afternoon tea in person due to ill-health.
- Trustees discussed sending a small gift to each household in late December or January with a note about the Trust. Ann & Marie to arrange. **ACTION: Ann/Marie**
- Five spaces are available on the wreath-making on the Sunday 7th December. Deposits can be paid by bank transfer to PPCDT, using surname as a reference.
- It was agreed that Morag will send Janette the list of seniors and kids to add to a master report of households on the secure google drive. **ACTION: Morag**
- Old Skool rota - only a few have responded to Marie's email, so Marie will put together a rota and send it out. **ACTION: Marie**
- Kids Christmas party - it was agreed that this will be a paid bar as usual. Ann/Janette will do the bar from 7-9pm and the Events Committee from 9pm.
- Trustees agreed to do mulled wine and mince pies on 11th December after the PPCDT meeting. **ACTION: Ann/Marie.**

b. Project Officer report

- The Nursery feasibility study is on V4. Following a Teams meeting with Colin, he is creating a 2 page summary document. The recommendation is to convert the building to accommodation as this offers the greatest opportunity for income generation and is supported by the community. A meeting in the New Year to present the outcome of the feasibility study was suggested. Our feedback was to look at local holiday let accommodation to ensure we are not in direct competition with anyone.
- The Changing Places application to Scottish Government for the modular toilet unit on the field has been submitted. We need to have certain policies in place. Amy will look at this. **ACTION: Amy**
- The Project Officer funding pot is running low, so Amy has submitted a funding application to Carrick Futures to include a marketing budget to promote the hall and reach more members of the community potentially through the press or social media. Trustees agreed that the focus for Amy is Nursery redevelopment, Resilience, profile-raising and arranging a learning visit to another community. We expect to hear the outcome by late January 2026.
- Insurance - we were unable to extend the policy for 1-2 months to allow us to get quotes from elsewhere, so we instructed the provider to go ahead for a further 12

months at £6921. We can cancel mid-term and receive a pro rata refund so we could look for alternative quotes. Amy has contacted Zurich for a quote. It was suggested to ask Barrhill who provides their insurance. **ACTION: Marie.**

- Gardening Group - the funding application to PPCC was declined. We have addressed their concerns and resubmitted the application which we hope will be reviewed at their November meeting.

8. Finance and Funding

- Ann advised that we have total funds of £81,179.18, which includes restricted funds of £75,460.93 and unrestricted funds of £5,618.25. Neil will provide Ann with a list of items needed from the resilience fund. **ACTION: Neil**
- There is £119 remaining in the Nature Day funding which can be carried over to next year's event. There is £113 remaining in the exercise fund to cover another block of sessions.

9. AOB

- Trustees discussed a gift for Jack now that he is no longer doing the memorial garden and then discussed how the garden could be maintained going forward.
- Trustees noted that the field fence needs replacing.

ACTION SUMMARY	OWNER
Janette/Neil to set up a spreadsheet to record the defibrillator checking.	Janette/Neil
Ann/Marie to arrange a small gift and note for each household around Christmas/New Year.	Ann/Marie
Morag to send Janette the list of kids and seniors to hold on the secure google drive.	Morag
Marie to put together a rota for the Old Skool nights.	Marie
Ann / Marie to arrange mulled wine and mince pies for 11th December.	Ann / Marie
Amy to look into policies necessary for the Changing Places application.	Amy
Marie to find out who Barrhill's insurer is.	Marie
Neil to send a list of items needed from the resilience fund to Ann.	Neil