

PPCDT Trustees and Trust Members Meeting Minutes

Thursday 12th September 2024 – 7pm Auld School Community Centre

Marie McNulty (MM)	Trustee	Jean Wyllie (JW)	Trustee
Janette Gates (JG)	Trustee	Jimmy Stewart (JS)	Trustee
Amy Watson (AW)	Advisor	Neil Gates (NG)	Caretaker
Ann Berry (AB)	Trustee	Morag Campbell (MC)	Member
Joe Rigby (JR)	Trustee		

1. **Welcome:** MM opened the meeting by welcoming all present.
2. **Apologies:** David Walker
3. **Declarations of Interest:** None
4. **Approval of minutes dated 8th August 2024:** The minutes were proposed by AB and seconded by MM.
5. **Matters arising from minutes not on the agenda:**
The following actions were discussed:

CARRIED FORWARD ACTIONS	OWNER	Status
Neil (caretaker) to brief JR on the building systems.	NG / JR	Complete
Ladies / disabled toilet block at the field needs replacing. Amy will be submitting a funding application.	NG / MM / AW	There was a discussion about repairing the current portacabin instead of replacing it. NG will work out the cost, also to include how to rectify the ramp. ACTION: NG
Relocation of the war memorial to be progressed.	MM / NG	In progress. It was agreed it is disappointing that the memorial cannot be located inside – this is due to the weight and inside walls being boarded and insulated making them now unsuitable. SAC will cover the cost of the frame and we could consider a canopy or case to protect it.
Updating of the signs to reflect that we are a Biosphere Community.	MM	MM advised we have to wait for South Ayrshire Council to complete this but will follow up with Jenna at Biosphere. Carry Forward
MM to look into options for a temporary alcohol licence.	MM	MM has emailed SAC but not yet had a response. There was a discussion about whether a personal license is necessary to obtain an occasional

		license. Amy will follow up with her contact. A music license was also discussed. ACTION: AW
MM to check funding for ongoing maintenance of Pinmore playpark and whether PPCC will contribute.	MM	All agreed it is important to reflect that the playpark is a shared responsibility between PPCDT and PPCC. Amy will write a letter to PPCC ACTION: AW

ACTIONS FROM PREVIOUS MEETING	OWNER	
Neil to angle grind the spikes off the railings.	Neil	In progress
Amy to put the Auld School booking form online.	Amy	Complete
David to find out the cost of carpet bowls.	David	Carry Forward
Amy to arrange for two companies to come and quote for blinds.	Amy	Complete
Ann & Marie to review the electricity bill.	Ann / Marie	Believe we are paying for 2 meters. Ann will phone to resolve. Carry Forward
Marie to check the files for proof of ownership of the field by PPCDT and investigate planning requirements for a replacement toilet cubicle.	Marie	Complete

6. Building Works

- Neil raised the following items ongoing:
 - Solar & electrics – the electrician has attended and confirmed the solar panels are giving off voltage but nothing is coming out of the inverter. The electrician will speak to Stuart and Marie will follow up with Stuart. ACTION: MM
 - Westgale have changed the heater in Phase 2 (cosy space) as still under warranty.
 - Fan in Phase 2 WC needs replacing. Neil to fix. ACTION: NG
 - Roof above kitchen is leaking which has damaged the kitchen wall.
 - Roof above cosy space is leaking. Neil has put a bucket in the loft until resolved.
- Railings – Community Payback requested two more tins of paint and aim to finish railings next Friday. Ann will get the paint ACTION: AB
- Neil has cleared the drains at the back but they keep filling up and water is running down the steps from above. Neil thinks the drains are blocked further down.
- Water heater in the kitchen has been changed for the same capacity water heater and the new domestic dishwasher has been installed. Neil to supply instructions for the dishwasher ACTION: NG
- We have around £15,000 in unspent contingency. Amy referred to her report, which included the quote for the blinds. Marie raised a concern that the Funder may

request the funding is returned if not used for its original purpose. Neil talked through the list of items needed. Panels, blinds, ladders and AV system are coming to around £4500 - £5000. Amy will take this up with the Funder. ACTION: AW

- The Trustees discussed getting a price for kitchen storage (including wall cupboards) and an artwork hanging system. Acoustic panel people suggested we get our own pictures printed on canvas (as well as acoustic panels) which would also help with acoustics.
- It was suggested we purchase a shed to store garden equipment, pressure washer etc. The opening up of the entrance wall to enable cars to more easily get into the yard was also suggested. Neil will investigate the price for the car park and refurbishment of the storage sheds. ACTION: NG

7. Events and Activities

- Morag asked how the PPCDT and the former Community Association should work together on future events such as the children's party and/or film night and seniors afternoon tea at Christmas. It was suggested there is an events sub-group to arrange these, which reports back to the Trust. The Trustees approved the creation of an events sub-committee.
- Community Association accounts are now closed and all monies transferred to the fundraising fund. Ann can create a separate category on Xero for the events accounts. Jimmy will supply the paperwork. ACTION: JS. There is £3,700 in the fund. Marie suggested we put in two applications to PPCC for the seniors and the kid's party. Jimmy will submit the applications. ACTION: JS
- Remembrance service – Morag will arrange. ACTION: MC
- Morag suggested we have an event at the beginning of December to put up decorations and ask the Valley Choir to do a carol concert. Suggest it is a charity event for the Trust.
- Whist – Marie believes Whist will continue on for more sessions. There was a discussion about the way in which Whist can apply for funding, which could come into our bank account to cover the rent.
- Seniors' afternoon tea was discussed. This has been served in a box since Covid. There is space to seat around 90 in the hall, which would be sufficient.

8. Finance and Funding

- Ann advised we have £53,689.15 of which £52,496.75 is restricted and £1,192.40 is unrestricted. We have £69.21 in cash.
- Amy talked through her report. Input is needed about the beneficiaries/impact of the £5000 funding for the Caretaker position.

9. Pinwherry Field Project

- The only ongoing item is the refurbishment/replacement of the disabled toilet – already discussed.

11. AOB

- Neil asked about putting a sign up at the bottom of the road to direct people to the Auld school.

ACTION SUMMARY	OWNER
Marie to follow up with Stuart regarding the solar & electrics.	MM
Neil to fix the fan in Phase 2 WC	NG
Ann to buy two more tins of paint for railings.	AB
Neil to supply instructions for the dishwasher.	NG
Amy to discuss with the Funder how we might spend the contingency.	AW
Neil to look into the cost of opening up the car park and refurbishing the storage sheds.	NG
Jimmy to supply the paperwork for the Community Association accounts.	JS
Jimmy to submit two applications to PPCC for the seniors and the kid's party.	JS
Morag to arrange the Remembrance Day Service.	MC