

## Total funds

### PPCDT Trustees and Trust Members Meeting Minutes

Thursday 11th September 2025 – 7pm Auld School Community Centre

Jimmy Stewart (JS)	Trustee	Jean Wyllie (JW)	Trustee
Ann Berry (AB)	Trustee	Marie McNulty (MM)	Trustee
Amy Dee Watson (ADW)	Project Officer	Joe Rigby (JR)	Trustee

1. **Welcome:** MM opened the meeting by welcoming all present.
2. **Apologies:** Morag Campbell, Janette Gates, David Walker, Neil Gates
3. **Declarations of Interest:** None
4. **Approval of minutes dated August 2025:** The minutes were proposed by JR and seconded by AB.
5. **Matters arising from minutes not on the agenda:**  
The following actions were discussed:

CARRIED FORWARD ACTIONS	OWNER	Status
Marie to source somebody to clean/refurbish the war memorial.	Marie	Trustees decided to try and clean the memorial themselves. <b>Action:</b> Ann to take small plaque home to see how it cleans before larger plaque attempted.
Bins for field	Marie	Marie to get a half-size green bin for dog waste. Carry Forward.
Neil to buy two clocks - one for lounge and one for the hall.	Neil	Complete
Neil to get more quotes for solar panels.	Neil	In progress. See building works update agenda point 6
Neil to order signage for the rear disabled access to the main hall.	Neil	Carry forward.
Marie to go through items needing storage in IT room and agree solution with Neil.	Marie/Neil	Looking to source a storage cupboard in cosy space area for files. Ongoing
Neil to install the defibrillator.	Neil	Complete. Marie to register with Scottish Ambulance once all pads etc renewed. <b>Action: Marie</b>
Marie to ask Amy to check if the Trust insurance will cover somebody cutting the grass.	Marie/Neil	People associated with the Trust will be covered for an additional premium of £220. Trustees agreed to go ahead. Marie to arrange. <b>Complete</b> Trustees discussed getting a gardener to do the field before our mower comes. Neil got in touch with the person who does Barrhill Bowling Club but they are not able to cut the field. Jimmy offered to give the field a cut.

Janette to produce labels for the postal survey for the Nursery consultation.	Janette	Complete
David/Amy to identify what is needed for Indoor Bowling and submit a small grant claim.	David / Amy	Carry forward.
Janette to ask Margaret if Valley Gardening Club can change their booking to Tuesday.	Janette	Gardening club is not going ahead as they were unable to form a committee. Trustees agreed to ask Pearl from Barrhill if she wants to lead the group. <b>Complete</b> See update on Events /Activities
Janette to source First Aid training for Trustees and defibrillator training for residents.	Janette	See update on agenda point events/activities
Marie to write to our MP regarding the paramedic provision in this area and the role of first responders.	Marie	Marie contacted Carol Mochan MSP to ask what level of service we should expect from 999 emergency calls. Carol will follow this up and respond. Still waiting on information from MSP. Carry forward.

## 6. Building Works

Neil sent the following update:

- The generator connection point has been installed. This leaves the 3 phase generator to purchase and the list of other items from the awarded grant application.
- There has been a light fitted on the steps down from the memorial garden. It is controlled by a timer in the corner of the IT room.
- The defibrillator cabinet is wired. As soon as the pads/battery are exchanged, the external trip switch can be reset and it's up and running.

**Action:** Marie to source pads/battery and register with Scottish Ambulance when all OK

- Solar Panels: There's been surveys done by 3 relatively local solar companies over the last 2 weeks. They have been asked to increase the amount of panels/output used previously for prices. A couple of the companies used for prices previously have said they can't do it now due to workload.
- The main hall has a clock.
- The person doing the greenkeeping is unable to give us a price for cutting and carrying out the path clearing at the field.
- Mower for Field - Update AB/MM - Company at Stranraer has been contacted but no reply so far regarding request to purchase mower. Other companies to be looked at to purchase the mower from

**Action:** Marie and Ann

## 7. Events & activities

### a. Events sub-committee report

- Stinchar Valley Gardening Club - Janette contacted Pearl and she has agreed to lead on this and Harriet has asked anyone from the previous group who is interested to get in touch with Pearl directly. The first meeting is 17th September and then it will

be every third Tuesday from October until May. Janette has suggested Pearl and Amy catch up to discuss submitting a grant application to PPCC.

- First Aid Training - booked for 27th September. So far, 4 people have asked to be included (Ann, Marie, Neil & Janette). Janette suggested we now put this out to the community if places are not taken by trustees and events group. We can have 12 people maximum.
- Janette contacted Community Heartstart and they can do a free one-hour session on CPR/defib use up to 12 people. Need to agree dates for when this takes place  
**Action:** All discuss at next meeting to agree dates
- Amy submitted an application for the cost to PPCC, along with the cost of 3 people doing the Food Hygiene certificate.

**b. Project Officer report**

Nursery Building (see nursery update)

Website - Since my website training session with Charles Ellis, I have made several updates to the Pinwherry and Pinmore community website to improve for users. MM asked if Amy had taken control of the updates on the website including PPCC additions. This had not been discussed with Charles but trustees felt it made sense if Amy is the point of contact for all updates.

**Action:** Marie to contact Charles to discuss.

Changing Places Toilet

Amy received an email from a Sales Manager from Danfo UK about the possibility of installing a Changing Places Toilet somewhere at The Auld School Community Centre. Apparently the nearest Changing Places Toilet to us is 20 miles away. It was explained that we may not have the scope, space, or budget for this, but would be interested in learning more. Date arranged for a meeting at The Auld School morning of Friday 26th September.

**Action:** Update at next meeting re. Changing Places meeting (ADW/MM)

**c. Nursery update**

Drop in sessions took place in Auld School on 28th and 29th August. Surveys went out late due to printing issues so the drop in dates only shared via social media and to members. 11 community members attended the first evening drop in and 4 attended the morning drop-in. All PPCDT members emailed about the survey and online option.

## **8. Finance and Funding**

Total funds - £79347.68

Restricted - £78037.66

Unrestricted - £1310.02

Cash in tin £100 (float for social)

## 9. AOB

<b>ACTION SUMMARY</b>	<b>OWNER</b>
Jimmy to cut field grass	Jimmy
Marie to contact Charles re. PPCC updates on PPCDT website	Marie
Marie to source parts for defib and register with Scottish Ambulance	Marie
Ann to have a go at cleaning memorial plaque	Ann
Update from Changing Places Meeting	ADW/MM