

PPCDT Trustees and Trust Members Meeting Minutes

Thursday 10th October 2024 – 7pm Auld School Community Centre

Marie McNulty (MM)	Trustee	Jean Wyllie (JW)	Trustee
Janette Gates (JG)	Trustee	Jimmy Stewart (JS)	Trustee
Amy Watson (AW)	Advisor	Neil Gates (NG)	Caretaker
Ann Berry (AB)	Trustee	Morag Campbell (MC)	Member
Joe Rigby (JR)	Trustee	David Walker (DW)	Trustee

1. **Welcome:** MM opened the meeting by welcoming all present.
2. **Apologies:** None
3. **Declarations of Interest:** None
4. **Approval of minutes dated 12th September 2024:** The minutes were proposed by AB and seconded by MM.
5. **Matters arising from minutes not on the agenda:**
The following actions were discussed:

CARRIED FORWARD ACTIONS	OWNER	Status
Ladies / disabled toilet block at the field needs replacing. Amy will be submitting a funding application.	NG / MM / AW	There was a discussion about repairing the current portacabin instead of replacing it. NG will work out the cost, also to include how to rectify the ramp. ACTION: NG October Update – In progress. However, issue rectifying roof has to be resolved before ramp can be resolved.
Relocation of the war memorial to be progressed.	MM / NG	In progress. It was agreed it is disappointing that the memorial cannot be located inside – this is due to the weight and inside walls being boarded and insulated making them now unsuitable. SAC will cover the cost of the frame and we could consider a canopy or case to protect it. October Update – spoke to SAC on Tuesday awaiting response.
Updating of the signs to reflect that we are a Biosphere Community.	MM	MM advised we have to wait for South Ayrshire Council to complete this but will follow up with Jenna at Biosphere. Carry Forward October Update – Carry Forward

MM to look into options for a temporary alcohol licence.	MM	MM has emailed SAC but not yet had a response. There was a discussion about whether a personal license is necessary to obtain an occasional license. Amy will follow up with her contact. A music license was also discussed. ACTION: AW October Update – Carry Forward. Jimmy advised someone has to have a personal license and on the premises. Jimmy’s contact will speak to the licensing person to see how it works.
Neil to angle grind the spikes off the railings.	Neil	Removed up to big main gate. Complete
David to find out the cost of carpet bowls.	David	Cost is £430.80 for carpet inc delivery. Would possibly have 2 carpets in the hall. Bowls – 6 per carpet - £99 - £104 per pair. Jimmy & David might have some. Options for funding were discussed and it was decided that AW would apply to PPCF. ACTION: AW
Ann & Marie to review the electricity bill.	Ann / Marie	Carry forward – currently trying to resolve removal of one meter.

ACTIONS FROM SEPTEMBER MEETING	OWNER	STATUS
Marie to follow up with Stuart regarding the solar & electrics.	MM	Complete
Neil to fix the fan in Phase 2 WC	NG	Complete
Ann to buy two more tins of paint for railings.	AB	Complete
Neil to supply instructions for the dishwasher.	NG	Complete
Amy to discuss with the Funder how we might spend the contingency.	AW	In progress
Neil to look into the cost of opening up the car park and refurbishing the storage sheds.	NG	Complete
Jimmy to supply the paperwork for the Community Association accounts.	JS	Complete
Jimmy to submit two applications to PPCC for the seniors and the kid’s party.	JS	Complete
Morag to arrange the Remembrance Day Service.	MC	Complete

6. Building Works

NG advised:

- Work on the new loft hatch has not been completed.
- Works to roof above kitchen and above cosy space have been completed and walls painted. Still drying out in the loft.

- Solar – NG rang two Ayr companies who will not look at the job as access is above 7 ft. EDF believe nothing is getting to the meter. Jimmy suggested Union Technical and Ann will ask Ecogen. **ACTION: AB**
- Quote provided for refurbishment of the storage shed.
- Concerns raised that exits outside the building are dark – slope and steps close to the road. Neil suggested a light on the nursery wall at the top of the slope and one on the building to light the steps. The light on the slope could be on a sensor but the light on the steps would not be possible. Neil to investigate. **ACTION: NG**
- Jimmy spoke to John Gregg about opening up the slope to the end of the railings and we believe this is doable. Neil will text him for a quote. **ACTION: NG**

7. Events and Activities

The Events sub-committee met last week and update as follows:

- Pinfest will go ahead on 19th July 2025. A different entertainer has been booked and the bar and food van will be as before. Ann will arrange the £50 deposit. **ACTION: AB**
- Seniors afternoon tea will take place on 14th December in the afternoon. We will be getting a price for the boxed afternoon tea as usual.
- Kids party will take place on 20th December in the evening.
- It was noted we may need to buy new Christmas decorations for the hall.
- Whisky tasting – the possible format of this was discussed, and it was suggested that this is held in January/February 2025. Marie will speak to Chris Saunders about costs and how the event would be run. **ACTION: MM.** An entry charge to raise funds will be considered.
- It was agreed to hold an informal evening event on 12th December. The event will be BYO and we will provide mince pies and mulled wine. Janette will order 100 mince pies from Barrhill. **ACTION: JG.** We will meet to put up decorations on 29/11 and Marie and Morag will go through decorations on Monday before Rural. **ACTION: MM/MC.**
- We are also considering a silent auction next year. Last time, donations were requested from local businesses and there was a bar. The Boars Head was suggested for the bar.

Amy gave an updated from her report:

- Amy ran through the wishlist of items needed for the building, which could come from the contingency funds, including blinds, acoustic panels, ladders & stabilisers, AV equipment, pressure washer and drain-cleaning kit. Vehicle access to the yard and refurbishment of the storage sheds was also discussed. Amy is in contact with Foundation Scotland to establish what the contingency can be used for. Our expectation is a total of approximately £4500 for items listed above, £4800 for the outbuildings and approximately £1000 for the access widening.
- Core costs – renewal for general running costs is £730. The insurer will requote for insurance now that the building is occupied. Ann recommended an insurer that deals with social enterprises and NFU was also recommended.

- Playpark – we received confirmation that the playpark is on SAC’s list for inspections. David Hall has confirmed that PPCC will cover the maintenance cost.
- Amy has sent evidence to Assel Valley fund of the completed boundary wall reinforcement and path through the memorial garden.
- Amy has added photos to the website along with previous minutes and the newsletter from the summer. Marie to send Amy the Chair’s report to add. **ACTION: MM**
- We have sufficient money for Amy to continue to support us. We are discussing with Tom Henderson, Community Wealth Building Officer for SAC, what support we might need. It has been suggested we look at the Nursery and its potential use. Tom set some funding aside for a feasibility study into different options, such as a men’s shed or bunkhouse. Amy could support on the feasibility work. The Trustees agreed to go forward with the feasibility study. Marie will arrange. **ACTION: MM**
- Newsletter – Amy will aim to send this out in November and is also looking at promotion of the Auld School on social media. The newsletter could also be used to promote the afternoon tea to new seniors who don’t already get an invite and to gather new members. **ACTION: AW**
- The Remembrance Service will take place on Monday 11th. Marie will put this on FB and Amy will send out an email. **ACTION: AW/MM**

8. Finance and Funding

Ann advised:

- we have a balance of £107,386.99 of which £106,127.09 is restricted and £1,259.90 is unrestricted.
- Historically we have food bank funding from Covid of £6022.48 – we are suggesting putting this into unrestricted funds, making £7282.38.
- We have no cash due to the purchase of a mat.
- Events sub-committee has a balance of £4,126.76 plus 2 cheques incoming for £500 each. This is restricted to events and community activities. The process for spending on events was discussed, particularly requiring receipts for payments.

9. Pinwherry Field Project

Already discussed.

11. AOB

- It was agreed to contact PPCC to enquire if there is an opportunity to find out more about the proposed Galloway National Park at a local meeting or event. Concerns were also raised about the current number of lorries from Barrhill transporting peat/soil to Muirkirk, which we believe will increase in January. **ACTION: JG** to write to David Logan and copy Cllr Alec Clark.
- Whist Club – require new tables and chairs for playing cards as existing ones are unstable. Neil will ask what is needed and Ann will order. **ACTION: NG/AB.**

ACTION SUMMARY	OWNER
Ann to ask Ecogen if they would take on the job to resolve the issue with the solar.	AB
Neil to investigate lighting the sloped exit to the yard and the steps by the road.	NG
Neil to contact Jon Gregg to obtain a quote to open up the access into the yard.	NG
Ann to arrange the £50 deposit for Pinfest	AB
Marie to speak with Chris Saunders re Whisky tasting event in Jan/Feb 2025	MM
Janette to order 100 mince pies from Suzanne Stores at Barrhill for Christmas event.	JG
Marie and Morag to check Christmas decorations	MM/MC
Marie to send Amy the Chair's report to add to the website.	MM
Marie to progress the feasibility study into the options for the Nursery.	MM
Amy to prepare the newsletter	AW
Marie and Amy to promote the Remembrance Service on FB and by email.	AW/MM
Janette to write to PPCC about a meeting re proposed GNP and the number of lorries coming from Mark Hill Windfarm.	JG
Neil and Ann to arrange order of new tables for Whist Club.	NG/AB