

PPCDT Trustees and Trust Members Meeting Minutes

Thursday 10th July 2025 – 7pm Auld School Community Centre

Janette Gates (JG)	Trustee	David Walker (DW)	Trustee
Ann Berry (AB)	Trustee	Marie McNulty (MM)	Trustee
Morag Campbell (MC)	Member	Joe Rigby (JR)	Trustee

1. **Welcome:** MM opened the meeting by welcoming all present.
2. **Apologies:** Jimmy Stewart, Neil Gates, Jean Wyllie, Amy-Dee Watson
3. **Appointment of office bearers:**
 - a. Trustees unanimously agreed that Marie McNulty will be appointed as Chair.
 - b. The need for a Vice Chair was discussed and it was decided to raise at the next meeting when all Trustees are present.
 - c. Trustees unanimously agreed that Ann Berry will be appointed as Treasurer.
 - d. Trustees unanimously agreed that Janette Gates will be appointed as Secretary.
4. **Declarations of Interest:** None
5. **Approval of minutes dated June 2025:** The minutes were proposed by AB and seconded by MM.
6. **Matters arising from minutes not on the agenda:**

The following actions were discussed:

CARRIED FORWARD ACTIONS	OWNER	Status
Neil to ask Jamie about cost of creating a copy of the memorial which can stay outside, also will look into other suppliers. Agreed to explore options to dismount brass plaque from marble.	Neil / Marie	Marie has contacted SAC re the lettering and cleaning and is waiting for the individual to return from leave. Carry forward.
Marie to review T&Cs and re-issue to all groups.	Marie	Trustees discussed whether clubs with ongoing bookings should be paying hall hire for a full 12-months or only 3 months in advance. Small grant payments to non-constituted groups were also discussed. Trustees agreed that ongoing bookings need to be paid for the year where the group gets grant funding for the year. Re the one-off fee for the kitchen, it was agreed the kitchen is free for tea/coffee and

		the cost for catering use is subject to requirements. Marie will follow up with Pinwherry Whist club re their ongoing booking. Carry forward.
Marie/Neil to follow up install defib at Auld School	Marie	Trustees agreed to donate the CPR dummy to Community Heartstart (Mark Bradley, Colmonell). Marie will arrange.
Neil to arrange for the toilets to be checked for Pinfest	Marie	Trustees agreed to get a half-size green bin for dog waste. Marie will arrange.
Marie to produce a version of the small grants poster for printing.	Marie	Complete.
Neil to buy two clocks - one for lounge and one for the hall.	Neil	Neil will get one for the main hall. Carry forward.
David to cut the grass on the field.	David	The field needs another cut prior to Pinfest. Trustees agreed to keep the edges long for the Nature Day on 27/7.
Janette to contact GSAB to ask whether they can run an event for children re biodiversity.	Janette	Complete
Neil to arrange for Community Payback to clear the foliage at the rear of the school.	Neil	Community Payback have agreed to do this. Complete.
Neil to get more quotes for solar panels.	Neil	In progress.
Neil to ask Community Packback to paint the cabins and contact somebody to take the old lawnmower.	Neil	Community Payback cannot do this as there are no permanent toilets on site. Trustees agreed to meet to clear out the container on Monday night at 6pm. Complete
Morag to discuss with Events Committee doing the bar ourselves at future events and approaching Stinchar Connections to put on a bus for Pinfest.	Morag	This is something we will consider in future. Trustees agreed it was too short notice now to arrange Stinchar Connections. Complete
Marie & Neil to arrange sports wellbeing session with Anne Gerard.	Marie/Neil	Complete
Marie to contact David and Jimmy to check they want to stand as Trustees.	Marie	Complete
Janette to produce the labels for the newsletters and contact David Hall re benefits available to residents.	Janette	Complete

Marie to discuss with SPR re funds forthcoming from the Arecleoch and Killgallioch wind farm extensions.	Marie	Trustees discussed the option for the funds to come direct to PPCDT and agreed to explore this further. Carry forward.
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7. Building Works

- We are still waiting for the builders to finish snagging in the phase 3 mens toilets. Gordon is following up with the builders.
- Neil has jet-washed the rear path from nursery to the proposed hall disabled access. More signage is needed, which Neil will order. **ACTION: Neil**
- Neil has fixed the leaking toilet in phase 2.
- The external memorial replacement is in place and Trustees agreed this looks good. The base for the original internal memorial needs oiling and cutting.
- Neil will contact Jimmy to connect the water up for Pinfest. **ACTION: Neil**
- Ann has paid Josh the deposit for the generator.

8. Events & activities

a. Events sub-committee report

- Morag stressed that Pinfest is a cash bar not BYO. Pinfest ticket sales are a little lower than expected but we will continue to promote. Morag will check with Jennifer about ticket sales as bank transfers are lower. The Marquee is going up at 6.30pm on Thursday.
- Anne Gerard has completed 4 weeks of sports wellbeing sessions and has sent questionnaires to people about what they want in terms of exercise classes. Marie will arrange for the questionnaire to be sent to members. **ACTION: Marie**
- Janette talked through the plans for Nature Day on 27th July on Pinwherry field. Trustees agreed to help with setup.

b. Project Officer report

- We have received the funding for the lawnmower, on condition that we ensure any contractor has appropriate insurance and risk assessment in place including lone working. Trustees discussed whether the Trust insurance would cover somebody cutting the grass. Marie will ask Amy to check. **ACTION: Marie.** It was also suggested that a resident could apply to the Education & Training Fund for the training.
- 20 people attended the AGM, 19 of whom were members. We had 3 new members sign up on the night.
- Amy is still trying to get full admin access to the website and Trustees agreed that the website needs to be reviewed and we need better access to make changes. Marie to check whether Amy would be prepared to take on more responsibility for the website. **ACTION: Marie**
- Amy is supporting the set up and small grant claim for the new Valley Gardening club.

c. Nursery update

- Our application to the Ambition Programme through South Ayrshire Council has been approved and Colin McNally has been appointed to produce the feasibility study. Colin has suggested a pre-meet with Amy and Marie and there will be a further meeting with all Trustees. The process has to be completed by early October.

9. Finance and Funding

- We have total funds of £84,690.62, including £82,894.62 restricted and £1,696 unrestricted. This includes an events budget of £4,962.97. The use of the events budget was discussed and it was agreed that we should make small grant claims for events where appropriate in order to retain Trust funds for the ongoing running of the Auld School.
- The Indoor Bowling club was discussed. David will identify what is needed and Amy will put a small grant claim in for it, including hall costs. **ACTION: David/Amy.** Indoor Bowling will be held weekly over the winter and Trustees discussed which evening would be suitable. Janette will ask Margaret if Valley Gardening club can switch to Tuesday to create space for the indoor bowling club on Wednesdays. **ACTION: Janette**

10. Training

- There was a discussion about training needed for Trustees, including First Aid and Food Hygiene. Janette will look into First Aid training, including use of defibrillators. **ACTION: Janette.** Marie will look into Food Hygiene **ACTION: Marie**
- Trustees discussed the ambulance service and first response provision in this area following a recent incident, during which the defibrillator was used in Pinmore. A resident has requested more training for community members on the defibrillator and the role of first response. It was established that our defibrillators are registered with the ambulance service. Marie will write to our MP regarding the paramedic provision in this area and the role of first response. **ACTION: Marie.**

9. AOB

- Nothing raised.

ACTION SUMMARY	OWNER
Neil to order signage for the rear disabled access to the main hall.	Neil
Neil to contact Jimmy to connect the water for Pinfest.	Neil
Marie to arrange for the exercise class questionnaire to be sent to members.	Marie
Marie to ask Amy to check if the Trust insurance will cover somebody cutting the grass.	Marie
Marie to check if Amy will take on more responsibility for the website.	Marie
David/Amy to identify what is needed for Indoor Bowling and submit a small grant claim.	Amy/David
Janette to ask Margaret if Valley Gardening Club can change their booking to Tuesday.	Janette
Janette to source First Aid training for Trustees and defibrillator training for residents.	Janette
Marie to source Food Hygiene training for Trustees.	Marie
Marie to write to our MP regarding the paramedic provision in this area and the role of first responders.	Marie