

2 PINS COMMUNITY COMPANY Ltd

MINUTES of a MEETING of MEMBERS held on 12th September 2013

Directors present:

Peter Walker, Director & Chairperson
Glenn Johnston, Director & Treasurer
Claire Pirrie, Director & Company Secretary
Liz Gregg, Director
Marie McNulty, Director
John McAlley, Director
Roger Pirrie, Director

Members present: Bob Baldwin, Frank Bean, Margaret Bean, William Boyd, Morag Campbell, Elizabeth Ferguson, John MacDonald, Jill McAlley, Joe Rigby, James Stewart, Veronica Turner, Bob Turner

Others present: Ramsay Dunlop, Neil Johnstone

Apologies: Pearl McGibbon, David Walker, Jean Wyllie

Chair taken by Peter Walker. **Minutes** taken by Claire Pirrie.

Item no.	Item	Action by
1.	Declarations of Interest: None to add to those recorded.	
2.	Minutes of meeting held on 8th August 2013: Approval proposed by Liz Gregg. Seconded by Marie McNulty. All agreed.	
3.	<p>Matters arising:</p> <p>a) Training dates in October suggested by Colette McGarva are unsuitable so secretary to ask for possible dates in November.</p> <p>b) Portable Appliance Testing (PAT) day was successful with 39 items tested. 2 tested power leads purchased by Pinwherry & Pinmore Community Council (PPCC) are available for use within the hall. Thanks to Pinwherry Community Association (PCA) for organising the day.</p> <p>c) Chair reported the Board meeting: Companies House return has been completed and accounts made up to 31st August are to be submitted to OSCR by May 2014. November's members' meeting will begin with the Annual General Meeting. Lendal Trust has not replied to the application for funds for the land purchase. Planning application is delayed by the need for a ground plan clarifying the boundary of Network Rail's land.</p>	<p>CP</p> <p>GJ</p> <p>PW</p>
4.	<p>Austin-Smith:Lord report: Plans will remain on display in the hall and the estimated building costs are £1.7 million. Planning application will be made on this basis as changes can be made in the future. At the tendering stage this price may reduce but doesn't include fitting</p>	

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	<p>out and other fees. Lottery application will be made to “Investing in Communities” which gives a maximum of £1million.</p> <p>Running costs and income streams need to be considered before making any reduction to facilities. The more changes that are made the more fees will be incurred.</p> <p>Funders don’t put targets on community fundraising as long as the community can show it has made every effort to raise funds. A grant application is being prepared for Lottery in January.</p> <p>Building maintenance and running costs can be minimised by modern building standards. Grants are available for energy systems and insulation etc.</p> <p>Staff from similar community projects e.g. Carrick Centre are to be invited to speak at next members’ meeting.</p> <p>SAC officers Carol Coull and Claire Monaghan have been invited to a board meeting to provide advice about funding applications.</p> <p>PW and JMcA will meet with Quantity Surveyors to discuss and question the report on costs. Community may be able to undertake some aspects e.g. landscaping.</p> <p>When planning permission has been granted detailed drawings will be prepared and tender process will start.</p> <p>Community buildings are rates free. VAT rating is being considered as new buildings are zero rated but fees are VAT rated.</p> <p>10% contingency will be built into funding to allow for increases. Builder will be on a fixed price contract and any change will have to be approved by the board. Professional advice will be taken at all stages.</p>	<p>PW/MM</p> <p>PW/CP</p> <p>PW</p> <p>PW/JMcA</p> <p>GJ/PW</p>
<p>5.</p>	<p>Financial report: Bank balance is £20,427.00 and commitments are £17,280.00. Grant applications have been made to cover the cost of the planning application.</p> <p>Fees and costs are to be received from architects etc for the next stage of the project. If necessary the contract can be broken at any stage and work can be retendered.</p> <p>Further discussion about the possibility of reducing facilities and that this could reduce income. Professional advice will be sought.</p>	<p>GJ</p>
<p>6.</p>	<p>Sub-group development: Details of the groups to be circulated to all members.</p>	<p>PW</p>
<p>7.</p>	<p>Local Fund Raising: a) Joint meeting of PCA and 2 Pins held at 7pm: Following discussion with all concerned the hall keeper has agreed to work flexibly to allow for times when more hours are required in one week than the next. One week’s notice is required for the time to be booked with the hall keeper and a booking form must be completed and sent to PCA secretary, Morag Campbell.</p>	

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	<p>2 Pins will write to SAC and express concerns that there is still a risk of losing funds at events due to rental costs. A secret ballot was taken by those present and by proxy votes resulting in a majority in favour of the race night as advertised and children attending events with a bar. Sponsors are needed to pay £20 for the race night.</p> <p>b) Pinmore afternoon tea. Thanks to SWRI and all who assisted in making the event such a success and raising £485.</p> <p>c) Marquee loan The marquee purchased by PPCC can be loaned to anyone for a donation to 2 Pins.</p> <p>d) Future events suggested include a barbeque and a car boot sale on Pinmore green.</p>	PW
	<p>AOB:</p> <p>a) 2 Pins website. P&P business advertisements will be free of charge and those from South Carrick will be asked for a donation to 2 Pins. More information, photos, comments are needed for the website.</p> <p>b) One or two volunteers are needed to take on the marketing strategy for all events organised by PCA and 2 Pins.</p>	CP
	<p>Meeting closed at 21.00.</p> <p>Date of next meeting: (2 Pins 2nd Thursday monthly)</p> <ul style="list-style-type: none"> • Joint PCA & 2 Pins fundraising meeting 26th September • 2 Pins Members 10th October at 7.30pm 	

Minutes approved: Chairperson -

Secretary -

Claire Pirrie, Secretary. Address: Rose Cottage, Poundland, Pinwherry, KA26 0RU
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