

2 PINS COMMUNITY COMPANY Ltd

MINUTES of a MEETING of MEMBERS held on 9th May 2013 at 7.30pm

Directors present:

Peter Walker (Chairperson), Claire Pirrie (Secretary), Glenn Johnston (Treasurer), Liz Gregg, John McAlley, Marie McNulty

Members present: William Boyd, Barbara Bretherton, Morag Campbell, Elizabeth Ferguson, Gina Gathercole, John MacDonald, Pearl McGibbon, Joe Rigby, David Walker, Jean Wyllie.

Apologies: Roger Pirrie, James Stewart

Chair taken by Peter Walker

Minutes taken by Claire Pirrie

Item no.	Item	Action by
1.	Declarations of Interest: None to add to those registered.	
2.	Approval of minutes of: 14th March 2013 All agreed. 11 th April 2013 All agreed.	
3.	Matters arising: None	
4.	Voluntary Action South Ayrshire & South Ayrshire Council training meeting: a) Those who attended felt it had been a worthwhile meeting and that there should be a follow-up session. All agreed that another Saturday morning session should be arranged and include the work Karen Herbert hadn't had time to deliver. b) Outline of committee sub-groups was distributed for members to consider which group they will join. Copies to be emailed to all members. c) All agreed monthly meetings should start at 7pm with sub-groups meeting for half an hour and at 7.30pm all coming together to feedback to the main meeting.	CP CP
5.	Administration: Members were informed of the proposed changes to the structure of meetings as approved by Directors: <ul style="list-style-type: none"> • Monthly Board meetings to which Company Members and members of the community are invited • When an issue requires Directors to vote this will be by paper ballot 	

Private Company Limited by Guarantee No: SC430441
Registered with the Office of the Scottish Charity Regulator – Charity No. SC043849



2 PINS COMMUNITY COMPANY Ltd

	<ul style="list-style-type: none"> • Closed Board meetings will be held as necessary for Directors to deal with specific legal and financial responsibilities / issues • Minutes of meetings with Members are public and minutes of closed Board meetings are private to the Directors. <p>PPCDA It is proposed that PPCDA is suspended apart from an Annual General Meeting. If a project requires management by PPCDA an EGM will be held to elect a committee who are willing to manage the project. 12 of 14 PPCDA committee members were present and approved this plan.</p>	CP
6.	<p>Financial report:</p> <ul style="list-style-type: none"> a) Arrangements are being made to transfer any 2 Pins funds from PPCDA to the 2 Pins bank account. b) Payments are due for land surveys and negotiations with Scottish Power so funding applications have been submitted. c) It is vital that the community is seen to be fund raising so everyone is invited to Pinwherry Community Association's meeting on 23rd May at 7.30pm to discuss ideas. 	CP/GJ PW/GJ All
7.	<p>Austin-Smith:Lord:</p> <ul style="list-style-type: none"> a) Latest draft plans of the building and the site were distributed for discussion. Comments included: Kitchen to move back against wall of main hall Corridor on external side of kitchen Bleacher seating to go on wall of serving hatch Serving hatch to be between kitchen and main hall Fit another office in adjacent to craft room Two meeting rooms to be able to link and become one Cafe to be a multi-purpose room e.g. meetings, teaching Carpet not a good idea in any area Plant room as small and storage as large as possible Possibility of second storey storage (light goods) Architect will meet Energy Agency to discuss grants and type of heating / energy source Mobile bar facilities to be sited in main hall when in use Building will be over current drainage ditch which will be culverted and redirected. Disabled access discussed which prevents balcony or 	

Private Company Limited by Guarantee No: SC430441
Registered with the Office of the Scottish Charity Regulator – Charity No. SC043849



2 PINS COMMUNITY COMPANY Ltd

	<p>second floor office.</p> <p>b) Project plan will be brought to the next meeting with aims and dates.</p> <p>c) Planning application A draft of the building footprint is to be with SAC by July to be in the planning process before SAC's 8 weeks recess.</p>	<p>ASL / Board</p> <p>ASL/ Board</p>
8.	<p>Land purchase:</p> <p>a) Initial offer has been accepted subject to conditions on both sides. Purchase is dependent on the topographical and soil surveys and negotiations with Network Rail. Scottish Power's charge for moving the power line has been accepted and will be held for 6 months.</p> <p>b) Applications have been made to Carrick Futures, Hadyard Hill and Lendal Trust for land purchase funds.</p> <p>c) 2 Pins has paid £100 to become a member of Entrust giving access to landfill and environmental trusts.</p>	PW/MMcN
9.	<p>2 Pins website: CP requested more information about people, places and events to keep the site live.</p>	All
10.	<p>Marketing: An application has been made for grant funding to pay for Caron Tobin to work on the school and the centre projects.</p>	
11.	<p>Visits to other centres: All reports have been sent to the architects. WB proposes to visit Mauchline and Sanquhar. PW reminded members that there are funds available to pay expenses. Proposal that members identify good and bad points in all reports and they will be collated and discussed at the next meeting.</p>	<p>WB</p> <p>All</p>
12.	<p>AOB</p> <p>a) Discussion about VAT rating for cafe and shop area. Board has agreed to register for VAT and GJ is researching further which aspects may be zero rated or where VAT may be recoverable. Invoicing systems for use of the facilities will be developed</p> <p>b) Licenses for entertainment and bar to be considered.</p> <p>c) Directors have insurance cover for signing contracts and accessing the proposed site. Current hall insurance to be checked.</p> <p>d) Iain Wylie, architect, to be invited to the next meeting to</p>	<p>GJ</p> <p>MC</p> <p>PW</p>

Private Company Limited by Guarantee No: SC430441
Registered with the Office of the Scottish Charity Regulator – Charity No. SC043849



2 PINS COMMUNITY COMPANY Ltd

	finalise the building footprint. At the meeting Iain will be given members' feedback from the reports of visits to other centres e) Discussion about the proposed shop and cafe and the need to make best use of volunteers by sharing one area.	All
13.	Date of next meeting: PCA fundraising meeting on 23rd May at 7.30pm 2 nd Thursday monthly – 13th June at 7pm	

Minutes approved: Chairperson -

Secretary -

Claire Pirrie Email clairepirrie@gmail.com Tel. 01465 841644

Private Company Limited by Guarantee No: SC430441
Registered with the Office of the Scottish Charity Regulator – Charity No. SC043849

